



**ACTIVE TRANSPORTATION ADVISORY COMMITTEE  
DRAFT MINUTES  
June 20, 2024**

**PRESENT:** Hugh Millward, Chair  
Douglas Wetmore, Vice Chair  
Anika Riopel  
Brittney MacLean  
Elizabeth Pugh  
Glenn Babcock  
Holly Woodill  
Milena Khazanavicius  
Myles McCormick  
Paul Young  
Peter Zimmer

**REGRETS:** Councillor Patty Cuttell

**STAFF:** David MacIsaac, Manager, Active Transportation  
Olawumi Odeyinka-Apantaku, Legislative Assistant

*These minutes are considered draft and will require approval by the Active Transportation Advisory Committee at a future meeting.*

*The following does not represent a verbatim record of the proceedings of this meeting.*

*The agenda, reports, supporting documents, and information items circulated are online at [halifax.ca](http://halifax.ca).*

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**Active Transportation Advisory Committee  
Draft Minutes  
June 20, 2024**

*The meeting was called to order at 4:32 p.m., the Committee adjourned at 6:30 p.m.*

## **1. CALL TO ORDER AND LAND ACKNOWLEDGEMENT**

The Chair called the meeting to order at 4:32 p.m. and acknowledged that the meeting took place in the traditional and ancestral territory of the Mi'kmaq people, and that we are all treaty people.

## **2. APPROVAL OF MINUTES – May 16, 2024**

MOVED by Anika Riopel, seconded by Holly Woodill

**THAT the minutes of May 16, 2024 be approved as circulated.**

**MOTION PUT AND PASSED.**

## **3. APPROVAL OF THE ORDER OF BUSINESS AND APPROVAL OF ADDITIONS AND DELETIONS**

Additions:

- Item 10.1 – Peter Zimmer: Governance Review – Phase 1 and Active Transportation Advisory Committee Terms of Reference

Deletions: None

MOVED by Peter Zimmer, seconded by Douglas Wetmore

**THAT the agenda be approved as amended.**

**MOTION PUT AND PASSED.**

## **4. BUSINESS ARISING OUT OF THE MINUTES – NONE**

## **5. CALL FOR DECLARATION OF CONFLICT OF INTERESTS – NONE**

## **6. CONSIDERATION OF DEFERRED BUSINESS – NONE**

## **7. CORRESPONDENCE, PETITIONS & DELEGATIONS**

**7.1 Correspondence – None**

**7.2 Petitions – None**

**7.3 Presentation – None**

## **8. INFORMATION ITEMS BROUGHT FORWARD – NONE**

## **9. REPORTS/DISCUSSION**

### **9.1 STAFF**

#### **9.1.1 Update on Slater Street and Connections of Local Street Bikeway**

The following was before the Committee:

- Staff presentation dated June 20, 2024

Maria Jacobs, Active Transportation Planner and Courtney Pyne, Team Lead, Senior Traffic & Transportation Engineer gave a presentation and responded to questions of clarification from the Committee regarding the signage route, the significance of the project to the area, separation and directions of race bicycles on crosswalk.

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### **9.1.2 Active Transportation Update**

David Maclsaac, Manager, Active Transportation spoke to ongoing projects regarding sidewalks at Bayers Road and Kempt Road, signal timing adjustment on interception, public engagement feedback on AAA bikeway connections in Dartmouth and recommendation made at Regional Council respecting the new active transportation crossing on Highway 101 at Exit 2. Maclsaac responded to questions of clarification from the Committee.

## **9.2 COMMITTEE MEMBER UPDATES**

### **9.2.1 Anika Riopel: Ecology Action Centre Summer Update**

The following was before the Committee:

- Presentation dated June 20, 2024

Simone Mutabazi, Sustainable Transportation Coordinator and Anika Riopel, Sustainable Transportation Coordinator gave a presentation and responded to questions of clarification from the Committee.

## **10. ADDED ITEMS**

### **10.1 Peter Zimmer: Governance Review – Phase 1 and Active Transportation Advisory Committee Terms of Reference**

Peter Zimmer requested that the Committee provide input on the changes made to the Terms of Reference of Active Transportation Advisory Committee regarding the Priorities Plan and Integrated Mobility Plan.

Olawumi Odeyinka-Apantaku, Legislative Assistance responded to questions of clarification from the committee regarding the options available for the Committee respecting input and proposed amendments to their Terms of Reference.

Hugh Milward responded to questions of clarification and noted the Committee would discuss the Term of Reference at a future meeting.

## **11. DATE OF NEXT MEETING – July 18, 2024**

## **12. ADJOURNMENT**

The meeting adjourned at 6:30 p.m.

Olawumi Odeyinka-Apantaku  
Legislative Assistant