



**WOMEN AND GENDER EQUITY ADVISORY COMMITTEE
DRAFT MINUTES
October 17, 2024**

PRESENT: Jacquie Gahagan, Chair
Hannah Jackson, Vice Chair
Councillor Becky Kent
Councillor Pam Lovelace
Sonia Ikheloa
Doreen Redmond
Rhiannon Makohoniuk
Sherryl Murphy

REGRETS: Zoey Zhou
Cheryl Copage-Gehue
Liz Fraser

STAFF: Carla John, Advisor Diversity & Inclusion, Office of Diversity & Inclusion
Baylee Brown, Coordinator 2SLGBTQ+/Gender Equity, Community
Engagement and Research, Office of Diversity & Inclusion
Amy Brierley, Social Policy Strategist, Programming & Partnerships
Elizabeth Macdonald, Legislative Assistant
Olawumi Odeyinka-Apantaku, Legislative Assistant

These minutes are considered draft and will require approval by Women and Gender Equity Advisory at a future meeting.

The following does not represent a verbatim record of the proceedings of this meeting.

The agenda, reports, supporting documents, and information items circulated are online at [halifax.ca](https://www.halifax.ca).

The meeting was called to order at 4:35 p.m., the Committee adjourned at 5:46 p.m.

1. CALL TO ORDER AND LAND ACKNOWLEDGEMENT

The Chair called the meeting to order at 4:35 p.m. and acknowledged that the meeting took place in the traditional and ancestral territory of the Mi'kmaq people, and that we are all treaty people.

2. APPROVAL OF MINUTES – September 19, 2024

MOVED by Councillor Kent, seconded by Doreen Redmond

THAT the minutes of September 19, 2024 be approved as circulated.

MOTION PUT AND PASSED.

3. APPROVAL OF THE ORDER OF BUSINESS AND APPROVAL OF ADDITIONS AND DELETIONS

Additions: None

Deletions: None

MOVED by Sherryll Murphy, seconded by Hannah Jackson

THAT the agenda be approved as presented.

MOTION PUT AND PASSED.

4. BUSINESS ARISING OUT OF THE MINUTES – NONE

5. CALL FOR DECLARATION OF CONFLICT OF INTERESTS – NONE

6. CONSIDERATION OF DEFERRED BUSINESS – NONE

7. CORRESPONDENCE, PETITIONS & DELEGATIONS

7.1 Correspondence – None

7.2 Petitions – None

7.3 Presentation – None

8. INFORMATION ITEMS BROUGHT FORWARD – NONE

9. REPORTS/DISCUSSION

9.1 STAFF

9.1.1 Overview of Policymaking at HRM

Cathy Collett, Senior Policy Advisor gave a verbal presentation outlining the policy development process for Halifax Regional Municipality. They noted two types of policy development processes: policies approved under the direction of Halifax Regional Council and operational corporate policies approved by the Chief Administrative Officer.

Collett, Elizabeth Macdonald, Legislative Assistant, Amy Brierley, Social Policy Strategist, Programming & Partnerships and Baylee Brown, Coordinator 2SLGBTQ+/Gender Equity, Community Engagement and Research, Office of Diversity & Inclusion responded to questions of clarification from the Committee.

10. ADDED ITEMS – NONE

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Draft Minutes
October 17, 2024**

11. DATE OF NEXT MEETING – December 5, 2024

12. ADJOURNMENT

The meeting adjourned at 5:46 p.m.

Olawumi Odeyinka-Apantaku
Legislative Assistant