



**GRANTS COMMITTEE  
DRAFT MINUTES  
December 2, 2024**

**PRESENT:** Councillor Jean St-Amand, Chair  
Joseph Allen, Vice Chair  
Councillor David Hendsbee  
Councillor Virginia Hinch  
Councillor Nancy Hartling  
Alex Handyside  
Darryn Steeves  
Lara White

**REGRETS:** Ayo Aladejebi

**STAFF:** Peta-Jane Temple, Team Lead, Grants Tax & Special Project  
Olawumi Odeyinka-Apantaku, Legislative Assistant

*These minutes are considered draft and will require approval by Grants Committee at a future meeting.*

*The following does not represent a verbatim record of the proceedings of this meeting.*

*The agenda, reports, supporting documents, and information items circulated are online at [halifax.ca](http://halifax.ca).*

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**Grants Committee  
Draft Minutes  
December 2, 2024**

## **1. CALL TO ORDER AND LAND ACKNOWLEDGEMENT**

The Chair called the meeting to order at 1:04 p.m. and acknowledged that the meeting took place in the traditional and ancestral territory of the Mi'kmaq people, and that we are all treaty people.

### **1.1 Annual Election of Vice Chair**

Councillor Jean St-Amand called for nominations for the position of Vice Chair of the Grants Committee.

MOVED by Councillor Hendsbee, seconded by Alex Handyside

**THAT Joseph Allen be nominated Vice Chair of the Grants Committee.**

Joseph Allen was declared the successful nominee.

MOVED by Councillor Hendsbee, seconded by Alex Handyside

**THAT Joseph Allen be appointed Vice Chair of the Grants Committee.**

**MOTION PUT AND PASSED.**

Joseph Allen was declared the Vice Chair of the Grants Committee.

## **2. APPROVAL OF MINUTES – September 9, 2024**

MOVED by Joseph Allen, seconded by Darryn Steeves

**THAT the minutes of September 9, 2024 be approved as circulated.**

**MOTION PUT AND PASSED.**

## **3. APPROVAL OF THE ORDER OF BUSINESS AND APPROVAL OF ADDITIONS AND DELETIONS**

Additions: None

Deletions: None

MOVED by Councillor Hendsbee, seconded by Councillor Hinch

**THAT the agenda be approved as presented.**

**MOTION PUT AND PASSED.**

## **4. BUSINESS ARISING OUT OF THE MINUTES – NONE**

## **5. CALL FOR DECLARATION OF CONFLICT OF INTERESTS**

Lara White declared a conflict of interest for Item 9.1.2 Tax Relief for Non-Profit Organizations Program: Fiscal Year 2024/2025: Proposed Amendments to Program Schedules Administrative Order 2024-001-ADM, as a member of the St. Margaret Sailing Club.

## **6. CONSIDERATION OF DEFERRED BUSINESS – NONE**

## **7. CORRESPONDENCE, PETITIONS & DELEGATIONS**

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## **7.1 Correspondence**

Correspondence was received and circulated for item 9.1.2.

For a detailed list of correspondence received refer to the specific agenda item.

## **7.2 Petitions – None**

## **7.3 Presentation – None**

## **8. INFORMATION ITEMS BROUGHT FORWARD – NONE**

## **9. REPORTS/DISCUSSION**

### **9.1 STAFF**

#### **9.1.1 Proposed Amendments to Administrative Order 2022-005-ADM Respecting the Community Grants Program**

The following was before the Committee:

- Staff report dated October 3, 2024

MOVED by Alex Handyside, seconded by Joseph Allen

**THAT the Grants Committee recommend that Halifax Regional Council adopt the amendments to Administrative Order 2022-005-ADM, the Community Grants Program Administrative Order, as set out in Attachment 2 of the staff report dated October 3, 2024.**

**MOTION PUT AND PASSED.**

#### **9.1.2 Tax Relief for Non-Profit Organizations Program: Fiscal Year 2024/2025: Proposed Amendments to Program Schedules Administrative Order 2024-001-ADM**

The following was before the Committee:

- Staff report dated November 13, 2024
- Correspondence from Janice J. Oakley

Lara White was recused from the meeting during the consideration of this item having declared a conflict of interest in the matter, as a member of the St. Margaret Sailing Club.

MOVED by Joseph Allen, seconded by Alex Handyside

**THAT the Grants Committee recommend that Halifax Regional Council:**

- 1. Approve the addition of thirty-one (31) properties to Administrative Order 2024-001-ADM as detailed in the Discussion section of the staff report dated November 13, 2024 at an estimated combined cost of \$212,223 from Operating Account M311- 8006.**
- 2. Approve a one-time grant by resolution of Council to AAN 00769851 Halifax Regional Municipality (City of Lakes Amateur Boxing Club) to rectify an error of omission in fiscal year 2023 in the amount of \$6,726 from Operating Account M311-8006.**
- 3. Approve an Operating Grant for up to three (3) consecutive years to transition six (6) organizations leasing commercial/private property to be removed from the program, commencing April 1, 2024, at a combined cost of \$125,658 from Operating Account M311-8006, subject to yearly budget availability.**

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**4. Adopt the amendments to Administrative Order 2024-001-ADM, the Tax Relief Administrative Order, as set out in Attachment 2 to the staff report dated November 13, 2024**

Peta-Jane Temple, Team Lead, Grants Tax & Special Project responded to questions of clarification from the Committee.

**MOTION PUT AND PASSED.**

Lara White rejoined the meeting at this time.

**9.1.3 Proposed 2025 Meeting Schedule**

The following was before the Committee:

- Staff memorandum dated December 2, 2024

MOVED by Councillor Hendsbee, seconded by Councillor Hartling

**THAT the Grants Committee approve the proposed 2025 Grants Committee meeting schedule as outlined in the staff memorandum.**

Krista Vining, Team Lead, Legislative Assistants and Olawumi Odeyinka-Apantaku, Legislative Assistant responded to questions of clarification from the Committee.

**MOTION PUT AND PASSED.**

**10. ADDED ITEMS – NONE**

**11. DATE OF NEXT MEETING – January 22, 2025**

**12. ADJOURNMENT**

The meeting adjourned at 2:04 p.m.

Olawumi Odeyinka-Apantaku  
Legislative Assistant