



**EXECUTIVE STANDING COMMITTEE
DRAFT MINUTES
January 20, 2025**

PRESENT: Mayor Andy Fillmore, Chair
Deputy Mayor Tony Mancini, Vice Chair
Councillor Cathy Deagle Gammon
Councillor Laura White
Councillor Patty Cuttell
Councillor Nancy Hartling
Councillor John Young

STAFF: Cathie O'Toole, Chief Administrative Officer
John Traves, K.C., CD, Municipal Solicitor/Chief Governance Officer
Iain MacLean, Municipal Clerk
Elizabeth Macdonald, Legislative Assistant

These minutes are considered draft and will require approval by Executive Standing Committee at a future meeting.

The following does not represent a verbatim record of the proceedings of this meeting.

The agenda, reports, supporting documents, information items circulated, and video (if available) are online at halifax.ca.

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**Executive Standing Committee
Draft Minutes
January 20, 2025**

1. CALL TO ORDER AND LAND ACKNOWLEDGEMENT

The Chair called the meeting to order at 10:04 a.m. and acknowledged that the meeting took place in the traditional and ancestral territory of the Mi'kmaq people, and that we are all treaty people.

2. APPROVAL OF MINUTES – December 16, 2024

MOVED by Deputy Mayor Mancini, seconded by Councillor White

THAT the minutes of December 16, 2024 be approved as circulated.

MOTION PUT AND PASSED.

3. APPROVAL OF THE ORDER OF BUSINESS AND APPROVAL OF ADDITIONS AND DELETIONS

Additions: None

Deletions: None

MOVED by Councillor White, seconded by Councillor Young

THAT the agenda be approved as presented.

MOTION PUT AND PASSED.

4. BUSINESS ARISING OUT OF THE MINUTES – NONE

5. CALL FOR DECLARATION OF CONFLICT OF INTERESTS – NONE

6. MOTIONS OF RECONSIDERATION – NONE

7. MOTIONS OF RESCISSION – NONE

8. CONSIDERATION OF DEFERRED BUSINESS – NONE

9. NOTICES OF TABLED MATTERS – NONE

10. CORRESPONDENCE, PETITIONS & DELEGATIONS

10.1 Correspondence – None

10.2 Petitions – None

10.3 Presentation – None

11. PUBLIC PARTICIPATION

The Chair noted there were no registered speakers and called three times for any other members of the public wishing to speak; there were none.

12. INFORMATION ITEMS BROUGHT FORWARD – NONE

13. REPORTS

13.1 WOMEN AND GENDER EQUITY ADVISORY COMMITTEE

13.1.1 Request for Letter re: Municipal Conflict of Interest Act

The following was before the Standing Committee:

- Women and Gender Equity Advisory Committee report dated December 5, 2024 with attached Request for Consideration form

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January 20, 2025**

MOVED by Deputy Mayor Mancini, seconded by Councillor Cuttell

THAT Executive Standing Committee request a staff report with respect to requesting that the Mayor write a letter to the Province of Nova Scotia's Minister of Municipal Affairs and Housing to request the definition of "spouse" in the Municipal Conflict of Interest Act be amended to adopt gender neutral language.

Tracey Jones-Grant, Managing Director, Office of Diversity & Inclusion responded to questions of clarification from the Standing Committee.

John Traves, K.C., CD, Municipal Solicitor/Chief Governance Officer and Cathie O'Toole, Chief Administrative Officer spoke to Halifax Regional Municipality's legislative jurisdiction, the expected outcomes of a staff report, the *Municipal Conflict of Interest Act* and responded to questions of clarification from the Standing Committee.

MOVED by Councillor Deagle Gammon, seconded by Deputy Mayor Mancini

THAT Executive Standing Committee refer item 13.1.1 Request for Letter re: Municipal Conflict of Interest Act back to the Women and Gender Equity Advisory Committee for further consideration.

MOTION TO REFER PUT AND PASSED.

14. MOTIONS – NONE

MOVED by Councillor White, seconded by Councillor Deagle Gammon

THAT Executive Standing Committee convene to In Camera (In Private) to discuss Items 15.1 PERSONNEL MATTER, 15.2 PERSONNEL MATTER AND 15.3 PERSONNEL MATTER.

MOTION PUT AND PASSED.

15. IN CAMERA (IN PRIVATE)

15.1 PERSONNEL MATTER - Private and Confidential Report

This matter was dealt with In Camera (In Private) and ratified in public as follows:

The following was before the Standing Committee:

- Private and Confidential staff report dated January 16, 2025

MOVED by Councillor Young, seconded by Councillor Hartling

THAT the Executive Standing Committee:

- 1. Adopt the recommendations as outlined in the private and confidential report dated January 16, 2025; and**
- 2. Direct that the private and confidential report dated January 16, 2025 be maintained private and confidential.**

MOTION PUT AND PASSED.

15.2 PERSONNEL MATTER - Private and Confidential Report

This matter was dealt with In Camera (In Private) and ratified in public as follows:

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January 20, 2025**

The following was before the Standing Committee:

- Private and Confidential staff report dated January 13, 2025

MOVED by Deputy Mayor Mancini, seconded by Councillor Deagle Gammon

THAT the Executive Standing Committee:

- 1. Adopt the recommendations as outlined in the private and confidential report dated January 13, 2025 as amended; and**
- 2. Direct that the private and confidential report dated January 13, 2025 be maintained private and confidential.**

MOTION AS AMENDED PUT AND PASSED.

15.3 PERSONNEL MATTER - Private and Confidential Report

This matter was dealt with In Camera (In Private) and ratified in public as follows:

The following was before the Standing Committee:

- Private and Confidential staff report dated January 16, 2025

MOVED by Councillor White, seconded by Councillor Young

THAT the Executive Standing Committee:

- 1. Adopt the recommendations as outlined in the private and confidential report dated January 16, 2025; and**
- 2. Direct that the private and confidential report dated January 16, 2025 be maintained private and confidential.**

MOTION PUT AND PASSED.

16. ADDED ITEMS – NONE

17. NOTICES OF MOTION – NONE

18. DATE OF NEXT MEETING – February 24, 2025

19. ADJOURNMENT

The meeting adjourned at 11:09 a.m.

Iain MacLean
Municipal Clerk